

Open Doors International is looking for a

# FINANCIAL ACCOUNTING EXPERT

0.8 – 1.0 FTE

**Do you have a passion for financial excellence and want your work to make a real impact?** At Open Doors

International, strong financial stewardship is essential to ensure resources are used wisely and effectively to support our global ministry. By maintaining high standards in financial operations, we enable the organization to serve the Persecuted Church with integrity and efficiency.

To help us achieve this, we're looking for a **Financial Accounting Expert** to join our Financial Transaction Platforms (FTP) team.

In this role, you will play a key part in ensuring accurate and timely financial processes for Stichting Open Doors International (ODI) and affiliated entities. Your responsibilities will include supporting monthly and year-end closings, assisting with annual financial statements and audits, and acting as a backup for the American ODI office when needed. You will review and authorize transactions, maintain strong relationships with banks, auditors, and vendors, and support compliance with regulatory and legal requirements. Additionally, you will help oversee insurance matters and provide backup for payroll and treasury.

You will be part of a committed and professional team, working closely with the Head of FTP and other finance experts to ensure our ministry operates with excellence and accountability.

## YOUR KEY RESPONSIBILITIES

- Supporting monthly and year-end closing of the accounts of Stichting Open Doors International and affiliated entities.
- Assisting with the preparation of the annual financial statements for the Dutch office and discussing these with the Head of FTP and Financial Expert.

**Open Doors** is an international, interdenominational organization that supports Christians who are persecuted for their faith.

**Open Doors International** (ODI) supports the worldwide organization with services such as Communications, Marketing, People & Culture, Advocacy, IT, Program Management, Finance and Global Research by working in a service-oriented way with teams and colleagues in countries with an Open Doors Development or Field office.

**The Financial Transaction Platforms team** at ODI safeguards the organization's financial integrity and compliance. They manage the general ledger, accounts payable, expense claims, and intercompany processes, while ensuring accurate monthly and annual closings. The team oversees audits, handles statutory, payroll, and tax matters, prepares global financial reports, manages legal topics such as insurance and foundations, and supports board meeting preparations.



- Assisting with reviewing and authorizing financial transactions including staff expenses, supplier invoices, bank reconciliations, and accounts payables and receivables.
- Supporting regulatory and legal aspects as they arise including tax audits, VAT reviews, chamber of commerce compliance, and initiating updates when necessary.
- Maintaining good relations and cooperating with clients such as banks, external auditors, tax advisors and vendors.
- Acting as back-up for the American office and Dutch payroll and treasury functions.

### YOUR PROFILE

- You are a committed Christian with a passion for the Persecuted Church.
- You have a formal accounting qualification or bring hands-on experience in Accounting or a similar role.
- You preferably have experience in the not-for-profit sector.
- You are strategic and analytical, with attention to detail.
- You quickly adjust to meet the needs of the Dutch, American and other international offices.
- You are able to influence, build and manage relationships.
- You have strong written and verbal communication skills in English and Dutch, and are able to communicate effectively across different cultures.
- You are open to international travel and can work flexible hours during peak periods.

### OUR OFFER

Working at Open Doors means that you are actively involved in serving the worldwide Persecuted Church. We offer you a versatile position in an international environment, a professional team and the opportunity to show your added value. Your gross monthly fulltime salary will be between € 3.100 and € 4.250 (NL salary), depending on your knowledge and experience.

This position is based in Harderwijk, the Netherlands. We offer flexible hybrid/remote working options.



### INTERESTED?

Please send your email with your resume and short motivation in English to Open Doors International via [vacancy@od.org](mailto:vacancy@od.org). If you have questions about the position, you can contact us via this email address.

We will review applications on a rolling basis.